



COUNCIL

**Meeting: Thursday, 17th July 2014 at 19.00 hours
in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP**

ADDENDUM

The following item although provided for on the agenda front sheet was not available at the time of dispatch:

12.	QUESTIONS BY MEMBERS (COUNCIL PROCEDURE RULE 12) (PAGES 3 - 6)
	<p>a) Written questions to Cabinet Members</p> <p>Written questions and answers. Only one supplementary question is allowed per question (report to follow).</p> <p>b) Leader and Cabinet Members' Question Time (45 minutes)</p> <p>Any member of the Council may ask the Leader of the Council or any Cabinet Member any question without prior notice, upon:</p> <ul style="list-style-type: none">• Any matter relating to the Council's administration• Any matter relating to any report of the Cabinet appearing on the Council's summons• A matter coming within their portfolio of responsibilities <p>Only one supplementary question is allowed per question.</p> <p>c) Questions to Chairs of Meetings (15 Minutes)</p>

Yours sincerely

Martin Shields
Corporate Director of Services and Neighbourhoods

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NOTE: The special circumstances for non-compliance with Access to Information Rule 5 and Section 100B (4) of the Local Government Act 1972 (as amended) (items not considered unless the agenda is open to inspection at least five days in advance of the meeting) were to allow for research to be carried out to provide the answers to the questions.

Paragraph 12.02 of Part 4 of the Rules of Procedure contained within the City Council's Constitution provides that a Member of the Council may submit a written question to any Cabinet Member.

This document informs Members of Council of written questions put to Cabinet Members and written replies thereto.

Council is recommended to RESOLVE to note the written questions submitted and corresponding responses.

No.	Question from/to	Question
1.	From Councillor Haigh to the Cabinet Member for Performance and Resources	How many members of staff are employed on zero hours contracts and in what roles? Please supply grades and pay scales.

RESPONSE TO QUESTION 1

At present 67 staff hold 77 zero hours contracts as follows:-

Job Title	Grade	Number of staff
Catering Assistant	Grade A	24
Custodian	Grade B	1
Duty Manager	Grade D	6
Events Assistant	Grade A	16
Electoral Services Officer	Off-scale	1
Box Office	Grade B	2
Markets Assistant	Grade A	1
Museum Assistant	Grade A / B	14
Out-of-hours Dog Wardens	Off-scale	2
Projectionist	Grade B	1
Shopmobility Assistant	Grade B	5
Technician	Grade B	1
Tourism Assistant	Grade B	3
Grades	Number of contracts	Comments
Grade A	52	27 on scp 11 (Living Wage)
Grade B	16	
Grade D	6	
Off-scale	3	

Response to Question 1 continued

Pay Scales

Local Grade	Scale Point	Salary 1 st April 2013
A	6	£12,614
A	8	£13,321
A	10	£14,013
A	11	£14,880
B	12	£15,189
B	13	£15,598
B	14	£15,882
B	15	£16,215
D	20	£18,638
D	21	£19,317
D	22	£19,817
D	23	£20,400

No.	Question from/to	Question
2.	From Councillor Haigh to the Cabinet Member for Performance and Resources	Does the Council have any agreements in place with partners providing services relating to payment of the living wage or zero hours contracts?

RESPONSE TO QUESTION 2

The City Council does not have any agreements in place with partners providing services (GCH, Aspire, Amey and Civica) relating to payment of the living wage or zero hours contracts.

No.	Question from/to	Question
3.	From Councillor Haigh to the Cabinet Member for Performance and Resources	How many apprentices and work experience staff are employed and what pay scales are they on?

RESPONSE TO QUESTION 3

The City Council has 16 apprentices (4 at Tewkesbury Borough Council). They are paid £100 per week, slightly above the relevant national minimum wage

The City Council offers work experience to students but does not employ them.

No.	Question from/to	Question
4.	From Councillor Haigh to the Cabinet Member for Performance and Resources	Does the Council have any unpaid internships?

RESPONSE TO QUESTION 4

The City Council offers one unpaid placement to a current or recent Environmental Health student. The placement is for up to 12 months

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